

Protocol Governance Committee meeting #11

15 February: 19.00 (GMT)

Teleconference

In attendance:

Name	Organization	Chamber
Ken Adams	President, IHA	Hydropower operators or developers
James Dalton	IUCN	Environment or Conservation Organisations
Roger Gill	Hydrofocus	Hydropower consultants, contractors or equipment suppliers
David Harrison (Chair)	The Nature Conservancy	Environment or Conservation Organisations
Cameron Ironside	IHA	Management Entity
Rikard Liden	World Bank	Development, public or commercial banks
Jian-hua Meng	WWF	Environment or Conservation Organisations
Ricardo Krauskopf-Neto		Hydropower operators or developers
Jamie Skinner	International Institute for Environment and Development	Social impacts, project affected communities
Michelle Tompson	IHA	Management Entity

Apologies:

Name	Organization	Chamber
Lilao Bouapao	M-Power	Emerging and developing economy country governments
Emmanuel Boulet	Inter-American Development Bank	Development, public or commercial banks
Mattia Celio	SECO	Advanced economy country governments
Olubunmi Martins	Research Intelligence Magazine	Social impacts, project affected communities

Observers:

Name	Organization	Chamber
Richard Taylor	IHA	Hydropower operators or developers
Kimberly Lyon	World Bank	
Jorge Gastelumendi	The Nature Conservancy	

Agenda:

AGENDA ITEM	REFERENCE PAPER
<ol style="list-style-type: none"> 1. Introduction & review of agenda 2. IHA letter regarding Protocol derivatives and funding 3. Next steps, actions <ul style="list-style-type: none"> • <i>Review of processes, governing documents</i> • <i>Protocol derivatives</i> 4. HSA Council and PGC elections <ul style="list-style-type: none"> • <i>Agree shortened process</i> • <i>Readiness to stand, submission of bio and motivation (2 weeks)</i> • <i>Email to HSA Council members requesting votes for Chair of chamber (2 weeks)</i> 5. Better Hydro task 2 – sustainability initiatives (advice and proposals) 6. World Hydropower Congress 2017 <ul style="list-style-type: none"> • <i>PGC Meeting 8 May – agenda and objectives</i> • <i>HSA Council Meeting 8 May – agenda and objectives</i> • <i>Session 6b Strategic Basin Planning -9 May 11.00-12.30</i> • <i>Session 7b Sustainability Assessment -9 May 14.30-16.00</i> • <i>IHA Blue Planet Prize 9 May - opening ceremony</i> 	<ul style="list-style-type: none"> • Annex 1: Letter to PGC from IHA • Annex 2: Election process briefing note • Annex 3: Preliminary list of case studies • Annex 4: Draft programme • Annex 5: Draft agenda for HSA Council Meeting • Annex 6: Blanda Project motivation note

Minutes

1. Introduction; review of agenda

The chair welcomed those in attendance, noted the apologies and highlighted the agenda items for discussion.

2. IHA letter regarding Protocol derivatives and funding

ME provided a summary of the letter, noting that IHA's recommendations were broken into two elements: items for immediate action, and those requiring action over the medium term. ME noted that the IHA Board regarded immediate next priorities as:

- The Better Hydro initiative – Task 2 Better Examples
- International Industry Good Practice Guidelines for Hydropower
- Developing an environmental, Social & Safety performance tool based on good practice (in collaboration with the hydropower working group of the Climate Bonds Initiative).

ME explained how these items were prioritised and how they interacted with current Protocol structures. At the request of the chair, ME outlined proposed expectations against each item for the PGC.

Decision 2.1: The PGC noted with thanks the response from the IHA Board to its December 2016 proposal, and endorsed the proposed actions for immediate attention.

ME noted that the IHA Board had also identified the need to address, in the medium term, two further key elements:

- Developing a business model for the Protocol over the medium to long term;
- Increasing the pool of accredited assessors to drive Protocol uptake.

The matter was discussed by the PGC, with strong focus on leveraging the intellectual property around the Protocol to drive revenues. The chair expressed support for a comprehensive business model to support the Protocol, while noting a strong concern at any reliance on royalty payments alone to support the Protocol over the long term, and advocated for increased exploitation of the intellectual property of the Protocol going forward.

3. Next steps, actions

Protocol derivatives:

The PGC was requested to engage with the immediate priorities as follows:

- **International Good Practice Guidelines:** IHA will contract with an accredited assessor to draft the framework guidelines. The PGC are requested to, at end of February 2017, review the framework of the overall concept as well as a draft initial topic. Feedback from the PGC would be needed by mid-March.
- **Better Hydro:** the project is underway, feedback on preliminary case studies needed by end of February 2017 PGC, writing and communications is underway in preparation for launch at WHC 2017.
- **Environmental, Social & Safety performance tool:** IHA will contract with an accredited assessor to draft the framework. A draft framework for the tool, as well as an initial topic, will be provided to the PGC during March 2017 for review and comment.

Decision 3.1: ME will present a framework and initial topic draft of International Good Practice Guidelines to the PGC for review and comment by end February 2017.

Decision 3.2: PGC will provide comments on these Guidelines by 15 March 2017.

Decision 3.3: PGC will provide feedback on Better Hydro case studies, in particular broader case studies, before end February 2017.

Decision 3.4: ME will present a framework and initial topic draft of E&S tool to the PGC for review and comment by during March.

Decision 3.5: PGC will provide comment on E&S tool within two weeks of receipt of draft framework and initial topic

A Committee member noted that the development of these derivatives would be a good opportunity to re-engage with the Protocol Council members.

Review of processes, governing documents:

There was significant discussion. Highlights under each topic are summarized below:

- **Terms and Conditions of Use:** Management Entity will consider the implications of the derivative products on the Protocol governing documents and report back to the PGC on implications and required amendments, with the intention that any required amendments could be addressed by the PGC at its meeting in May 2017.
- **Assessor Accreditation Process/Retention of Accreditation:** It was agreed that the current accreditation process for assessors was proving an impediment to further assessors engaging with the Protocol, and so hindering uptake of the Protocol. ME noted that there was, with the agreed increase of tools available to assessors, an opportunity to introduce a tiered approach to accreditation. A committee member noted the importance of having the assessors participate in practical training as well as coursework, given the complexity of assessments, and proposed a mentorship process that included mentored assessments. This was broadly supported by the PGC.

Action 3.6: ME to review Protocol governing documents in light of proposed changes to tools, and report back to the PGC to enable appropriate decisions to be taken at the PGC's May 2017 meeting.

Action 3.7: ME to prepare an options paper on increasing assessor levels via a mentoring process for submission to the PGC by 24 February 2017.

Action 3.8: the PGC will provide comments on the proposal by 03 March 2017, after which it will be circulated by the ME to the broader AA community for comment.

Action 3.9: Proposed restructuring of AA licensing will be presented to the PGC for adoption at its May 2017 meeting.

4. HSA Council and PGC elections

A committee member summarised the briefing note on the proposed shortened chamber election process.

It was noted that the member had provided endorsement to approve the shortened process by separate email.

The PGC were in agreement that the process be shortened as stated in the briefing note.

A committee member noted that some communications needed to come from the chamber chairs to the chamber members in advance of the election process, and it was agreed that the ME would provide a one page summary of key Protocol developments, which would be circulated with the first elections notice.

Decision 4.1: The PGC endorsed the shortened election process proposed by a committee member.

Action 4.2: Me to provide a one page summary paper with the initial election process.

5. World Hydropower Congress 2017

The PGC was provided with a summary of key Congress items:

- **PGC Meeting, 8 May:** It was agreed that the first PGC meeting would be closed for the election of the new PGC Chair, however that the final meeting would be open to observers.
- **HSA Council meeting, 8 May:** the PGC agreed the agenda.
- **Session 7b:** would be a Protocol evolution summary and describing the future path of the Protocol and its derivatives.
- **IHA Blue Planet Prize:** The PGC were in agreement that the Blanda project appeared to be a worthy recipient of the Prize, on the understanding that the Chair of the IHA committee selected to review candidates for the prize would provide a written recommendation to the PGC chair as to its selected candidate.

Action 5.1: ME to amend the proposed agenda for the Protocol Council meeting to ensure that the following PGC meeting was seen as open to observers.

6. AOB

Chamber Membership:

- Previous committee member from SECO was replaced by a new member to the Developed Economy Chamber.
- The PGC approved a committee member's change to the finance chamber.
- A committee member would be joining a faculty of a German university and will be remaining with WWF in part for dedicated tasks including the ongoing involvement with the Protocol until at least WHC 2017.
- ME advised that an ME member would be leaving IHA during March 2017, and noted that this would mean a material loss to both IHA and the Protocol and PGC. All PGC members noted best wishes.

Decision 6.1: The changes and additions to the chambers were noted and approved.

Decision 6.2: The PGC noted its broad sadness at the loss to the Protocol of an ME member, and recorded its best wishes for the member's future.

7. Next Meeting

- 8 May 2017, 09.30, Addis