

**Protocol Governance Committee  
Meeting #19– 28/06/2018 13h00  
Summary Minutes**

**In attendance**

Chamber
<b>Meeting chaired by Roger Gill (Vice-Chair)</b>
Hydropower Suppliers and Consultants
Hydropower Operators or Developers
Advanced economy country governments
Social Impacts, Project Affected Communities
Environment or Conservation Organizations
Advanced Economy Countries
Development, Public or Commercial banks
<b>Management Entity (ME)</b>

**AGENDA**

No	AGENDA ITEM
<b>1</b>	<b>Follow-up on action points from last meeting</b>
<b>2</b>	<b>Adoption of Agenda</b>
<b>3</b>	<b>Resignation of Chair of PGC</b>  Next Steps Proposal from Management Entity
<b>4</b>	<b>Climate Change Topic</b>  PGC Consultation Proposal for dealing with operational projects
<b>6</b>	<b>Update: Good International Industry Practice Guidelines</b>
<b>7</b>	<b>Any Other Business</b>
<b>8</b>	<b>Review of Decisions and Actions</b>

## Minutes

These minutes constitute a summary of PGC decisions and actions for the purposes of publication on the Hydrosustainability website. Agenda items are presented in the order in which items were dealt with in the meeting, not necessarily in the order of the agenda. Where individuals are named, their express permission has been given for their name to appear in these minutes.

### 1. Follow up on action points from previous meeting

A discussion took place on publishing the summary minutes for the *Hydrosustainability* website. In order to meet data protection concerns, the ME suggested that largely anonymised, action oriented minutes be published. This was agreed on and actioned by the Chair.

Responding to a request from the Social Chamber, it was also agreed that the ME would present a draft communications strategy for the Protocol at the next meeting.

#### **Action A 19.1**

**From the current meeting onwards, ME to publish an anonymised set of minutes for the purposes of publishing on the Hydrosustainability website.**

#### **Action A 19.2**

**ME to ensure a fully-fledged communications strategy is tabled for the next PGC meeting in September.**

### 2. Adoption of the Agenda

The agenda was adopted unchanged.

### 3. Resignation of Rikard Liden from the Chair of the PGC

Moving on the next agenda item, the Chair confirmed that Chair of PGC had resigned his position effective immediately due to a change of role within the World Bank.

The meeting carried unanimously that Acting chair should remain the same until the end of the current PGC mandate in May 2019. On the question of whether a Vice-Chair should be nominated at the same time, the Chair explained that this was not necessary as there was no statutory requirement to have a Vice-Chair in the Charter.

#### **Decision 19.1**

The PGC decides that acting Chairman of the PGC remains in the same position until the end of the current mandate in May 2019.

### 4. Climate Change topic and ESG Gap Analysis Tool

Following a workshop with accredited assessors in March 2018, there had been some modifications proposed by the ME to the climate change topic and to the ESG Gap Analysis Tool that had been agreed on by PGC Meeting #17 in December 2017. These modifications

were circulated to PGC members in April 2018 and triggered a number of counter proposals around:

1. the potential of adaptation services to be assessed in the preparation stage of a project under basic good practice for climate resilience, and
2. how operating plants should be dealt with in the climate change topic for the purposes of measuring greenhouse gas emissions.

On the basis of a revised text presented by the ME, the meeting agreed on two changes to the text of the climate change topic:

- the proposal to re-introduce the requirement for projects at the preparation stage to have assessed potential climate adaptation services at the level of 'good' practice was agreed.
- changed wording was also agreed for the operating stage climate change topic which would see differentiated treatment of older projects in the assessment language and would cater for the possibility of such projects, through modernisation, to offer a greater reduction in greenhouse gas emissions in the system.

Summing up the discussion, the Chair suggested that it was now time for the PGC to approve the climate change as drafted and allow the ME to get on with the task of applying the ESG Tool in the field. The Chair also mentioned that the task of perfecting the topic and the tool was not finished and that the ME would be asked to report regularly on application of both the climate change topic and the ESG Tool (See also Action A18.9).

### **Decision 19.2**

The PGC adopts the Climate Change Topic in all the stages as presented by the Management Entity in Working Document 19.5. The PGC requests the Management Entity make no further changes to the wording of the topic and transfer to the topic wording to the ESG Tool format as soon as possible.

The PGC requests that the Management Entity undertake all action required to launch both the Climate Change topic and the ESG Gap Analysis Tool as soon as possible.

The PGC reiterates its request to be kept up to date with the application of both the climate change topic and the ESG Tool and reserves the right to make further modifications, in light of practice, to the texts of both the climate change topic within the Protocol and ESG Tool and at a later stage upon recommendation of the ME.

### **Action A 19.3**

**The ME to launch both the Climate Change topic and ESG Gap Analysis Tool as soon as possible.**

### **Action A 19.4 (merge with action A18.9)**

**The ME to report to the PGC on a regular basis with the application of both the climate change topic and the ESG Gap Analysis Tool. The ME is to inform the PGC of any need to make modifications to the tool in light of application in the field.**

## 5. Update: Good International Industry Practice Guidelines

The ME briefly updated the meeting with progress on the Good International Industry Practice guidelines. The guidelines were undergoing external review and will be presented to the PGC in batches of five over the summer for the PGC to take note and endorse. The Chair reiterated that the guidelines, drafted by one of the most experienced accredited assessors, have gone through two additional screening phases, one from an expert reviewer and another from the ME to ensure that they are consistent with the language of the Protocol.

It was agreed that the email to the PGC would contain a statement confirming that each guideline is in line with the practice as defined in the Protocol.

## 12. Any Other Business

The Chair raised the question of the governance of the ESG Gap Analysis Tool. He reminded the meeting that the ME had circulated a proposal on governance of both the ESG Tool and revised governance structures for the Protocol ahead of PGC #18 in February. In order to make the decision-making process smooth and so as not to overload the PGC, it was suggested that the ME submit proposals for governance in sections addressing priority areas for agreement first. The first proposal would be coming from the ME to address the most important questions around the accreditation regime and licencing as soon as possible.

### **Action A 19.5**

**ME to forward proposal for governance of the ESG Tool and revised Protocol governance in sections according to the priority for agreement over the weeks following the meeting.**

## 13. Time and Date of next meeting

The next meeting will be at the UNESCO headquarters in Paris (7<sup>th</sup> arrondissement) on 17 September 2018 starting at 09:00.

**Appendix 2: Table of Decisions and Actions – Protocol Governance Committee #19 – 28 June 2018**

PGC Decisions	Actions
<p><b>D. 19.1</b> The PGC decides that acting Chairman of the PGC remains in the same position until end of the current mandate in May 2019.</p>	<p><b>A. 19.1</b> From the current meeting onwards, ME to publish an anonymised set of minutes for the purposes of publishing on the Hydrosustainability website.</p>
<p><b>D. 19.2</b> The PGC adopts the Climate Change Topic in all the stages as presented by the Management Entity in Working Document 19.5. The PGC requests the Management Entity to make no further changes to the wording of the topic and to transfer to the topic wording to the ESG Tool format as soon as possible. The PGC requests that the Management Entity undertake all action required to launch both the Climate Change topic and the ESG Gap Analysis Tool as soon as possible. The PGC reiterates its request to be kept up to date with the application of both the climate change topic and the ESG Tool and reserves the right to make further modifications, in light of practice, to the texts of both the climate change topic within the Protocol and ESG Tool and at a later stage upon recommendation of the ME.</p>	<p><b>A. 19.2</b> ME to ensure a fully-fledged communications strategy is tabled for the next PGC meeting in September.</p>
	<p><b>A. 19.3</b> The ME to launch both the Climate Change topic and ESG Gap Analysis Tool as soon as possible.</p>
	<p><b>A. 19.4</b> The ME to report to the PGC on a regular basis with the application of both the climate change topic and the ESG Gap Analysis Tool. The ME is to inform the PGC of any needs to make modifications to the tool in light of application in the field.</p>
	<p><b>A. 19.5</b> ME to forward proposal for governance of the ESG Tool and revised Protocol governance in sections according to the priority for agreement over the weeks following the meeting.</p>