

MINUTES

HYDROPOWER SUSTAINABILITY GOVERNANCE COMMITTEE

MEETING #24

14 May 2019, 08:00-09:00 (CEST)

Attendees	Apologies
Roger Gill (chair, hydropower suppliers/consultants) Jürgen Schuol (alternate, hydropower suppliers/consultants) Ken Adams (chair, hydropower operators/developers) Pedro Sirgado (alternate, hydropower operators/developer) Kimberly Lyon (TBC, financial institutions) Jian-hua Meng (chair, environment/conservation organisations) James Dalton (alternate, environment/conservation organisations) Daniel Menebhi (chair, advanced economy country governments) Geir Hermansen (alternate, advanced economy country governments) Lesha Witmer (chair, social impacts/project affected communities) Shi Guoqing (chair, emerging economy country governments) Richard Taylor (ME) Kate Steel (ME) Joao Costa (ME)	Sunil Poudel (alternate, emerging economy country governments) Jiwari Abdullah (alternate, social impacts/project affected communities)

Agenda Item	Minutes
HSGC 24.01 Welcome and apologies	The Chair welcomed all the Chamber Chairs and alternates to the first meeting of the newly elected Committee, noted the apologies, and then opened the meeting.
HSGC 24.02 Adoption of draft agenda	The agenda was adopted with no additional items.
HSGC 24.03 Minutes and Status of actions from last meeting	This agenda item was postponed to be addressed during the HSGC meeting #25.
HSGC 24.04 Committee Membership	The Committee elected its Chair. The position will be reviewed in September after the IHA Board elections have been held. The selection of a Vice Chair was postponed until the next meeting to be scheduled in September 2019.

HSGC 24.05 Statutory documents	<p>4.1 The Charter</p> <p>The Committee discussed the proposed changes to the Charter.</p> <p>As agreed at HSGC meeting #23 the ME will share an updated draft version of the Charter with the Committee by 16 August. Chamber chairs will share the document with their respective Chambers. ME to provide a timetable for comment so the Committee can consider the updated Charter for approval at meeting #25 in September.</p> <p>Action 1: The ME to share an updated draft version of the Charter with the Committee by 16 August 2019 for consideration by the Chambers by a date to be determined.</p>
HSGC 24.06 Status of sustainability tools	This agenda item was not discussed during the HSGC meeting #24.
HSGC 24.07 Council Membership	This agenda item was not discussed during the HSGC meeting #24.
HSGC 24.08 Accredited Assessors	This agenda item was not discussed during the HSGC meeting #24.
HSGC 24.09 Application of the sustainability tools	<p>As discussed in meeting #23 the Chair highlighted the importance of reviewing the strategy for the development and implementation of the sustainability tools along with the financial viability of the governance arrangements. The Chair proposed that the ME develop a strategy update for HSGC review in September 2019. This was endorsed by the Committee.</p> <p>Action 2: The ME to draft a general strategy update paper by 23 August, including consultation with Committee Chair.</p> <p>The Chair proposed holding a strategic direction review session as part of the Committee meeting #25 in September, either a half-day or full-day. Thursday 19 September was proposed for the meeting date, in London, preferably near Heathrow. The Chair asked Committee members to confirm their availability as soon as possible.</p> <p>Action 3: The Committee members to confirm their availability for a strategic review session in London on Thursday 19 September 2019. Once confirmed, the ME to arrange logistics.</p>
HSGC 24.10 Substantive work relating to the tools	<p>ME updated the Committee about the FPIC-WG. ME described the three-track approach and that recommendations were expected to be made by the end of June. ME acknowledged that there were some concerns with the timing of the FPIC-WG but indicated that the chair of the FPIC-WG, was hopeful to reach the end of June deadline.</p> <p>ME added that the FPIC-WG discussions had been too hydropower specific. ME argued that the sector would benefit from a generic approach to FPIC.</p> <p>One of the committee members also added that it was key for the FPIC-WG to provide recommendations before summer as to align with the CBI.</p>
HSGC 24.11 Report on the work of IHAS	<p>ME presented the branding and communication strategy put in place by IHAS Ltd.</p> <p>The branding and communication elements presented comprised:</p> <ul style="list-style-type: none"> • Workshop participation • Website • Online tutorials • Face-to-face trainings <p>As part of the communication elements the Chair suggested that the ME share general activity reports with the Committee every two months. The committee endorsed this proposal.</p> <p>Action 4: The ME to submit general activity reports to the Committee.</p>

<p>HSGC 24.12 Any other business</p>	<p>No other business was discussed.</p>
<p>HSGC 24.13 Summary of actions/decisions of the meeting</p>	<p>Action 1: The ME to share an updated draft version of the Charter with the Committee by 16 August 2019 for consideration by the Chambers by a date to be determined.</p> <p>Action 2: The ME to draft a general strategy update paper by the end of August, including consultation with Committee Chair.</p> <p>Action 3: The Committee members to confirm their availability for a strategic review session in London on Thursday 19 September 2019. Once confirmed, the ME to arrange logistics.</p> <p>Action 4: The ME to submit general activity reports to the Committee.</p>
<p>HSGC 24.14 Next meeting</p>	<p>The date proposed for the next HSGC meeting #25, including a strategic review session in London, was 19 September 2019, pending confirmations of availability.</p>