

MINUTES
HYDROPOWER SUSTAINABILITY GOVERNANCE COMMITTEE
MEETING #25
16 September 2019, 09:00-17:00 (CEST)

Attendees	Apologies
Roger Gill (chair, hydropower suppliers/consultants) Jürgen Schuol (alternate, hydropower suppliers/consultants) Ken Adams (chair, hydropower operators/developers) Jian-hua Meng (chair, environment/conservation organisations) Daniel Menebhi (chair, advanced economy country governments) Lesha Witmer (chair, social impacts/project affected communities) Ruth Tiffer-Sotomayor (TBC, financial institutions)	Jiwari Abdullah (alternate, social impacts/project affected communities) James Dalton (alternate, environment/conservation organisations) Geir Hermansen (alternate, advanced economy country governments) Kimberly Lyon (TBC, financial institutions) Sunil Poudel (alternate, emerging economy country governments) Pedro Sirgado (alternate, hydropower operators/developer) Shi Guoqing (chair, emerging economy country governments) Xiao Jiangliang (alternate, financial institutions)
ME	Observers
Eddie Rich (ME) Richard Taylor (ME) Alain Kilajian (ME) Kate Steel (ME)	David Harrison (Chair FPIC WG) by telephone

Agenda Item	Minutes
HSGC 25.01 Welcome and apologies	The Chair welcomed those attending and opened the meeting.
HSGC 25.02 Adoption of draft agenda	The Chair explained there had been a recent change to the discussion order of the agenda, as the item on FPIC would need to be dealt with at a later time than scheduled, due to the offer of the chair of the FPIC WG, to join that part of the meeting by conference call. Decision 25.1: The agenda was adopted.
HSGC 25.03 Minutes and Status of actions from last meeting	The minutes were acknowledged as having been approved. Referring to the table of actions from previous meetings, there were two pending actions. ME explained that action 23.8 related to the 2021 chamber elections, so would be actioned in 2021. The other outstanding action, 24.3, related to the Charter, and was scheduled for discussion under agenda item 25.09.
HSGC 25.04 Report on IHAS	Following the IHAS financial statement given in the committee briefing papers, a more detailed report on the accounts and financial forecasting was presented to the committee. ME gave different income scenarios, including the in-kind payments which were currently an option offered to the Accredited Assessors in-lieu of licence fees. There was discussion on how such

	<p>payments should be reported, with some committee members offering to share their experience of reporting on unpaid/voluntary work.</p> <p>One of the representatives asked if IHAS had considered other lines of business. ME advised that some thought had gone in to this and would be discussed in agenda item 6.</p>
<p>HSGC 25.05 Management Entity – activity report</p>	<p>The briefing paper on the recent activity of the ME was noted, as well as the newsletter which had been circulated in August. The Chair reminded the ME that the next newsletter would be due next month.</p> <p>Action 25.2: The ME to publish the newsletter in October.</p>
<p>HSGC 25.06 IHAS work programme 2019-21</p>	<p>ME presented the strategy for work and revenue streams for the period up to 2021. There was emphasis on marketing the tools. All agreed that the numbers of sustainability assessments need to increase. One of the representatives reported that there was a lack of knowledge about the tools, outside the HSAC. The representative recommended building awareness with legislators, lenders and regulators. One of the representatives agreed that multilateral development banks were key in encouraging the use of the tools, as well as the Climate Bonds Initiative. The representative added that SECO is considering a Phase II to its support of the HSAP and that therein some funding would be reserved to co-finance HESG assessments in SECO priority countries. One of the representatives offered to explore the possibility of hosting a high-level/ministerial WB event in DC around the Bank’s spring meetings 2020 at which the sustainability tools could be showcased. The representative also recommended the ME to contact WG regional managers, and visit the country offices to help achieve buy-in. One of the representatives suggested optimising our attendance at big events such as COP, World Water Fund, etc. as an opportunity to promote the tools.</p> <p>Action 25.3: The ME and the HSGC to provide a list of large events that it plans to attend with the HSGC, by 18 October 2019.</p> <p>One of the representatives explained that the sustainability tools are perceived by many as self-regulated industry tools and that the HSGC is working for IHA. Care should be taken around branding the HSAC. There was discussion on alternative sources of income, such as environmental impact assessments.</p> <p>Action 25.4: ME to note the feedback on the work programmes and consider it in the implementation planning and provide the final strategy for feedback by 18 October 2019.</p> <p>Action 25.5: The ME to share a basic presentation that the committee members can use to demonstrate the tools, by no later than 18 October 2019</p>
<p>HSGC 25.07 Sustainability tools (HGIIP, HSAP, HESG)</p>	<p>The chair of the FPIC WG joined the HSGC meeting by telephone and presented an overview of the work done to date. The representative responded to any final clarifications needed on certain aspects of the language. The representative concluded his report by urging the committee to view the language from the perspective of an accredited assessor, and how easy it would be to assess. The committee was in general agreement with the proposed language, and all agreed that the draft should be sent to the Council with the request for comments only in the instance of a considerable objection.</p> <p>The committee agreed with the proposed language and criteria for good practice on the indigenous peoples topic was similar to the definition of best practice. The participants agreed that the HESG tool should be finalised, so that it could be progressed within the Climate Bonds Initiative as the tool to measure eligibility for green bonds, followed by a review of the HSAP topic on indigenous peoples best practice.</p> <p>Action 25.6: The ME to circulate to the Council, the proposed scoring statement of the good practice IP topic on a basis of ‘no objection’ by 18 September 2019.</p> <p>Action 25.7: The HSGC to finalise any possible changes to the HESG tool, followed by updating the HSAP, in due course.</p>

	<p>Action 25.8: The ME to ascertain if the proposed language for level 3 is too similar to level 5, in consultation with the AAs, by 18 October 2019.</p> <p>Action 25.9: The ME to provide a proposal on possible amendments to level 5 proven best practice of the IP topic scoring statement, in due course.</p> <p>Action 25.10: The ME to re-train the assessors on any changes made to the sustainability tools (HSAP and HESG).</p>
<p>HSGC 25.08 Governance committee</p>	<p>The Chair asked the committee to consider appointing a Vice Chair. The Chair also wanted to recommend that the committee considers having a chair who is not from within the committee, as this was the arrangement when the committee was originally formed. One of the representatives proposed Lesha as the Vice Chair and she agreed to be considered. The committee asked one of the representative to recuse herself from the meeting whilst they discussed it.</p> <p>Decision 25.11: Ms Witmer was appointed Vice Chair of the committee.</p> <p>Action 25.12: The ME to develop a profile of the future chair and consider candidates.</p> <p>One of the representatives expressed concern regarding the non-attendance of certain committee members.</p> <p>Action 25.13: The Chair to send a letter to three representatives regarding active participation.</p> <p>With regard to boosting the membership of the Council, the committee members were encouraged to provide names of potential candidates.</p>
<p>HSGC 25.09 Statutory documents (Charter, T&C, Licence Agreements)</p>	<p>The committee agreed that the language in the Charter still needed some final adjustment to make it clear that the HSAP was the leading tool.</p> <p>Action 25.14: Amend the Charter, in particular the introduction, clause 3.1.1 and reintroduce the HGIP Guidelines by 30 November 2019.</p>
<p>HSGC 25.10 Any other business</p>	<p>No other business was raised for discussion.</p>
<p>HSGC 24.11 Summary of actions/decisions of the meeting</p>	<p>Decision 25.1: The agenda was adopted.</p> <p>Action 25.2: The ME to publish the newsletter in October.</p> <p>Action 25.3: The ME and the HSGC to provide a list of large events that it plans to attend with the HSGC, by 18 October 2019.</p> <p>Action 25.4: ME to note the feedback on the strategy and consider it in the implementation planning and provide the final strategy for feedback by 18 October 2019.</p> <p>Action 25.5: The ME to share a basic presentation that the committee members can use to demonstrate the tools, by 18 October 2019</p> <p>Action 25.6: The ME to circulate to the Council, the proposed scoring statement of the good practice IP topic in a concise and simple format, on a basis of 'no objection' by 18 September 2019.</p> <p>Action 25.7: The HSGC to finalise any possible changes to the HESG tool, followed by updating the HSAP, in due course.</p> <p>Action 25.8: The ME to ascertain if the proposed language for level 3 is too similar to level 5, in consultation with the AAs, by 18 October 2019.</p> <p>Action 25.9: The ME to provide a proposal on possible amendments to level 5 proven best practice of the IP topic scoring statement, in due course.</p>

	<p>Action 25.10: The ME to re-train the assessors on any changes made to the sustainability tools (HSAP and HESG).</p> <p>Decision 25.11: Ms Witmer was appointed Vice Chair of the committee.</p> <p>Action 25.12: The ME to develop a profile of the future chair and consider candidates.</p> <p>Action 25.13: The Chair to send a letter to three representatives regarding active participation.</p> <p>Action 25.14: Amend the Charter, in particular the introduction, clause 3.1.1 and reintroduce the HGIIP Guidelines by 30 November 2019.</p> <p>Decision 25.15: HSGC meeting via conference call to be held on Tuesday 1 October at 12:00 (London time).</p> <p>Action 25.16: The ME to survey the committee for availability during December, by mid-October.</p>
<p>HSGC 25.12 Next meeting</p>	<p>The committee agreed to hold a call on Tuesday 1 October, regarding the proposed language for good practice in the IP topic of the HESG tool.</p> <p>Decision 25.15: HSGC meeting via conference call to be held on Tuesday 1 October at 12:00 (London time).</p> <p>The committee agreed to convene a meeting by conference call in December.</p> <p>Action 25.16: The ME to survey the committee for availability during December, by mid-October.</p>